

About Yeshiva Atlanta

MISSION STATEMENT

Yeshiva Atlanta is a Modern Orthodox high school. Our mission is to offer a well-rounded Torah-based college preparatory education to young Jewish men and women. We embrace the ideals of *Ahavat Yisrael*, the love of all Jews, and the significance of *Medinat Yisrael*, the State of Israel.

Modern Orthodox means that Judaism is integrated with the surrounding modern society. Modern Orthodoxy stresses that if grounded in Jewish values, this interaction is both desirable as well as intellectually and spiritually profitable. Modern Orthodox Jews are committed to Torah, traditional Jewish principles of faith and customs.

Well-rounded means all our students are exposed to and encouraged to reach their highest personal potential. In Judaic Studies, students engage the classical texts of Judaism in their original languages. In secular studies, they learn a wide range of disciplines, including mathematics, the natural sciences, literature, the arts, and sports. Students come to appreciate the best of the secular world and integrate it into a Torah-based life.

Torah-based means that the guiding principles and practices of Yeshiva Atlanta are grounded in *Halacha*.

College Preparatory means that all our students are part of a community of learners who strive for high academic standards in both secular and Judaic studies. They aspire to further their education at the finest universities and *yeshivot*.

Ahavat Yisrael means that we value and understand the importance of all Jews and encourage interaction and involvement in the Jewish community in its entirety.

Medinat Yisrael means that we view the creation of the State of Israel as one of the seminal events in Jewish history. Recognizing the religious significance of Israel and its national institutions, we seek to instill in our students an attachment to the State of Israel and its people as well as a sense of responsibility for their welfare.

We welcome students who are respectful and accepting of our mission and philosophy.

Accredited by the Southern Association of Colleges & Schools Council on Accreditation and School Improvement (SACS/CASI) and the Commission on International and Trans-Regional Accreditation (CITA).

Belief Statement

To support this mission Yeshiva Atlanta:

- Provides students with necessary skills to pursue continued education in the university of their choice.
- Provides students with the necessary skills to pursue continued education in the Torah institution of their choice.
- Strengthens love of Torah study, love of the Jewish people, and love of Israel.
- Develops a community of life-long learners.
- Strives to inspire each individual to observe *mitzvot* and lead an ethical and moral lifestyle.
- Provides excellent physical education and health program to enhance physical well-being.
- Promotes school spirit through sports and extra curricular programs.

YESHIVA ATLANTA ADMINISTRATION

Dr. Paul Oberman

Head of School
Ph.D., Emory University
Ext. 24

Dana Burchfield

Director of Student Services
Ext. 23

Rabbi Asher Yablok

Dean of Judaic Studies
M.A., Azrieli Graduate School of Education and Administration
Rabbinic Ordination—Rabbi Isaac Elchanan Theological Seminary

Ariella Allen

Assistant Principal, Judaic Studies
M.A., Azrieli Graduate School, Yeshiva University

Joel Rojek

Assistant Principal, General Studies
M.F.A., University of Montana

Rick Marcellino

Dean of Students, Athletic Director
B.S., Atlantic Union College
Ext. 34

STAFF

Ethne Freedberg

Front Office

Business Manager

Rachel Globus, LSW

Advancement Officer
MSW, University of Georgia

Jill Ovadia

Development/Bookkeeping
Ext. 26

Michael Davis

Technology
Computer Service, Clayton State University

Anthony Weems

Building Superintendent

GUIDANCE

Carol Berger

Director, Strategic Learning
M.Ed., Georgia State University
Ext. 39

Lisa Belinky

Strategic Learning
M.A., Siegal College

Dr. Mark Fisher

College Counselor
Ed. D. California Western University
Ext. 30

Kim Urbach

Guidance Counselor
M.A., University of Georgia; Ed.S., Georgia State University
Ext. 28

FACULTY

Rabbi Dr. Ira Bedzow

Judaics
M.A., University of Chicago

Amanda Bunder

Hebrew, Art
A.A., Asworth University

Rabbi Moshe Rose

Judaics
B.A. Athabasca University
Ordination—Yeshivat Ohr Avraham

Rabbi Daniel Estreicher

Judaics
B.A., Ordination—Yeshiva University

Rifki Freundlich

Judaics
B.A., Stern College for Women

Hindy Ginsberg

Judaics
M.A., Bar Ilan University

Liat Kadosh

Hebrew Language Coordinator
B.A., Bar Ilan University

Vered Stolarski

Hebrew
B.A., Tel Aviv University

Shay Vaknin

Hebrew

Talya Gorsetman

Chagiga
B.A., Stern College for Women

Rabbi Eric Levy

Judaics
M.A., Yeshiva University
Ordination—Rav Zalman Nehemia Goldberg

David Byron

English
M.A., University of Louisiana at Lafayette

Patsy Cain

Math
M.Ed., Georgia State University

Dr. Fred Coolick

Social Studies
Ph.D., University of Georgia

Debra Tennenbaum

Science
B.S., University of North Carolina

Dr. Manuela Trani

Science
Ph.D., Emory University

Rabbi Reuven Travis

Judaics, History
M.A.T., Mercer University
Ordination—Rabbi Michael J. Broyde

Al Wolmer

Math
M.S., Columbia University

Academic Information

The curriculum of YA offers a comprehensive Judaic education combined with an extensive and advanced general studies. The course work is college preparatory in nature, and is designed to prepare students for academic success in their post-secondary pursuits.

A. JUDAIC STUDIES CURRICULUM

Chumash (Bible)

Parsha (Studies of the weekly Bible portion)

Talmud (Oral law)

Mitzvot (Commandments)

Tefillah (Prayer)

Tefillah

Prayer is a daily requirement at YA. *Tefillah* is considered class time and missing *Tefillah* has the same consequence as missing a class. Students must earn credit for all four years in order to graduate.

Tefillah expectations for students:

1. Be on time. Students must be in their *Davening* location at their assigned time, and boys put on tefillin.
2. Refrain from conversation and distractions and participate to the best of their ability.

On Rosh Chodesh, tefillah will be extended and the class schedule will be adjusted.

Mincha will take place Monday-Thursday at 4:30 in the Beit Midrash. Any student who will be remaining at school for an after-school activity will be expected to attend Mincha.

Mishmar Program

Attendance at Mishmar is encouraged. Boys Mishmar meets Thursday from 4:45-5:30, and girls Mishmar meets Tuesday from 4:45-5:30. These times are reserved for extra study with the Judaic faculty.

Beit Midrash/Chevruta Program

The Judaic faculty offers additional study sessions, if scheduling permits. Interested students should apply with the Assistant Principal of Judaic studies.

Shabbaton

A Sabbath experience of Jewish prayer, song, study and festive cuisine is scheduled on occasion during the school year. Students are expected to follow halachic guidelines during Shabbatons.

Commemorations

Yom HaShoah (Holocaust Remembrance Day), Yom Hazikaron (Israel Memorial Day), and Yom Ha'atzmaut (Israel Independence Day) are all commemorated in the school and addressed in the curriculum.

March of the Living

We encourage participation in the International March of the Living Program, offered every year following Pesach (Passover).

Celebrating Shabbat

Periodically, individual students are invited to spend Shabbat at Judaic staff members' homes and to participate in weekend services and programs of the school.

B. GENERAL STUDIES CURRICULUM

English

Literature and Composition

American Literature

British Literature

Modern Literature

Advanced Placement English Literature

Advanced Placement English Language (Beginning in 2012-2013)

World Literature and Creative Writing (Beginning in 2012-2013)

Journalism (Elective)

Yearbook (Elective)

Creative Writing (Elective)

Independent Study

Foreign Language

Hebrew, Levels 1-6

Mathematics

Algebra I, II and III

Geometry, Informal and Euclidian

Pre-Calculus/Analysis

Statistics

Advanced Placement Statistics
Advanced Placement Calculus
Advanced Calculus
Math Money Management (Elective)
Discreet Math (Elective for advanced math students)

Social Science

American History
World History
World Area Studies
Advanced Placement American History
Advanced Placement World History
Advanced Placement European History
Modern Military History
Macroeconomics
Model U.N. (Elective)
American History Through Film (Elective)

Science

Biology
Chemistry
Environmental Science
Forensics
Introduction to Physics
Advanced Physics
Anatomy & Physiology
Advanced Placement Biology
Advanced Placement Chemistry

Physical Education

Fitness

Internship

C. STUDENT GRADUATION POLICY

To graduate from YA and participate in the regular graduation exercises a student must take three Judaic studies and four General studies classes yearly and have completed the following requirements during grades nine through twelve:

●17 Units of Judaic Studies

4 Units of Tefillah (Davening)

4 Units of Chumash*

4 Units of Talmud*

4 Units of Mitzvot*

1 Unit of Judaic Elective or 3rd unit of Hebrew Language

Jewish History or World Area Studies may substitute for a Judaic Studies course.

*Students with Individualized Education Plans may not be required to complete all 4 units in each of these subject areas. This decision will be made based on the recommendation of the Strategic Learning Department.

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●20 units of General Studies

4 Units of English

4 Units of Math, including Algebra II and Geometry

4 Units of Science, including Chemistry and Biology

3 Units of Social Studies, including World and American History

2 Units of Electives

1 Unit of Physical Education

2 Units of Hebrew

Service Learning

Students are required to perform a minimum of 10 service learning hours per year. These hours may be sponsored by the school or another service organization. Hours should be reported to the Director of Student Services via the service learning form available in the main office, online or outside the Director of Student Services office.

In order to receive the graduation diploma and transcripts, all financial obligations to the school must be paid in full. All sports equipment, uniforms, and any borrowed materials must be returned.

HONORS CLASSES

Honors classes are available in many courses. Students are placed in these classes by teacher recommendation with parental approval. Students in honors classes must be prepared to increase their workload, to work independently, and to be held to more challenging assessment criteria.

Students may move from College Prep (CP) to Honors-level courses if students excel in CP-level coursework and are recommended for promotion by YA faculty. To be considered for honors, students must be recommended by YA faculty in addition to earning an 87% or higher cumulative average in that subject area.

Promotion from CP to Honors level classes usually occurs between school years. However, in some cases students are promoted at mid-term of first semester (nine weeks into the school year) if this is approved by YA faculty and administration and is in the best interest of a student's academic success.

ADVANCED COURSES

Some YA courses may be taken as Advanced Courses. This means students may take a College Prep course a year ahead of schedule to earn Advanced Credit for the course. For example, American Literature is designed for 10th grade students. If a 9th grader successfully completes this course with at least an 80% average, the student would earn Advanced instead of College Prep credit for the course. (Note that not all courses have an advanced coursework option).

A.P. COURSES

YA offers several Advanced Placement (AP) classes, which allow students to study a college-level curriculum and potentially earn college credit for these courses. Since the curriculum for these classes is very demanding, and since these classes require students to have strong independent study skills, work ethic, and motivation, each student must meet the following prerequisites to enroll in AP classes at YA:

*A cumulative subject grade average of 87% (B+) or higher. (For example, in order to take AP Calculus, a student must have an 87% average or higher in previous math courses)

*Written approval from the AP teacher recommending the student for the course

The Advanced Placement Program is a cooperative educational endeavor between secondary schools and colleges and universities. Because its inception in 1955, the program has provided

motivated high school students with the opportunity to take college-level courses in a high school setting. Students who participate in the program not only gain college-level skills, but, based on their scores on the AP Exam, they may earn college credit while they are still in high school. The program's success is rooted in the collaborative efforts of motivated students and dedicated teachers.

Colleges recognize extra effort that goes along with an AP course and take that into account in their admission decisions. By participating in the AP program, secondary school students make the commitment to a level of work and responsibility that is equivalent to that of a first-year college course. This is an objective which must be shared by all students in an AP course. Consequently, YA's policy is that all students enrolled in an AP course take the corresponding AP exam.

MODIFIED COURSES

If a student requires significant modifications to coursework, course content, or assessment, this may result in earning a modified credit for the course (as opposed to College Prep or Honors credit). Modified courses are marked as "Mod." or "Modified" on college transcripts.

JOINT ENROLLMENT

Joint Enrollment allows YA students to take college-level classes at local colleges and universities and to apply these college credits towards their YA graduation coursework. The Joint-Enrollment program requires completion of all College Prep Curriculum requirements with the exception of the final units of English, math, social science and science. These requirements may be fulfilled through the successful completion of approved courses. The Joint Enrollment program is available to qualifying juniors and seniors who are currently taking high school level course work. SAT and GPA requirements vary for individual colleges.

ACCEL PROGRAM

The Accel program is for high school students who wish to take college level coursework for credit towards both high school and college graduation requirements. The program is offered during the fall, winter and spring terms of the school year. Eligible students must meet the criteria below:

- Be a high school student seeking a high school diploma;
- Be enrolled in an eligible college or university as dual credit student taking approved college degree-level coursework;
- Be a legal resident of Georgia; Meet U.S. citizenship requirements;
- Be in compliance with the Georgia Drug-Free Postsecondary Education Act of 1990;

- Not be in default or owe any student financial aid program;

Students who are eligible for Accel receive an award that covers tuition, approved fees, and a book allowance of up to \$100 per quarter or \$150 per semester, if enrolled six or more hours. If an eligible student is enrolled one to five hours, then the award covers tuition, approved fees, and a book allowance of \$50 per quarter or \$75 per semester.

HOPE SCHOLARSHIP

- Students must graduate from high school with a 3.0 GPA, unweighted, as calculated by the Georgia Student Finance Commission for a college prep diploma. See chart on page 12.

Requirements for the HOPE Scholarship

English Language Arts:	4 units
Mathematics:	4 units
Science:	4 units
Social Studies:	3 units
Foreign Language:	2 units
Total:	17 units

ZELL MILLER SCHOLARSHIP

The Zell Miller Scholarship will provide recipients with an award amount that will continue to pay 100% of the standard undergraduate tuition rate at eligible public post-secondary institutions and \$2,000/semester (and quarter equivalent) at eligible private post-secondary institutions.

To qualify for the Zell Miller Scholarship, a student must graduate with a 3.7 GPA, as normally calculated by the Georgia Student Finance Commission for HOPE purposes, and a 1200 on the math and reading portions of the SAT or a 26 composite on the ACT. A qualifying test score must have been achieved in a single test administration. Georgia Student Finance Commission for HOPE purposes includes core courses only when calculating eligibility for the HOPE program.

Students may also qualify for the Zell Miller Scholarship by being named the Valedictorian or the Salutatorian from his or her eligible high school.

HOPE Scholarship Rigor Requirements



New academic requirements are included in the HOPE legislation. These changes will impact students graduating on or after May 1, 2015. In order to qualify for the HOPE Scholarship, students must meet the following academic requirements.

GRADUATING ON OR AFTER	STUDENTS MUST RECEIVE CREDIT IN THE FOLLOWING TYPES OF COURSES	NUMBER OF COURSES REQUIRED PRIOR TO GRADUATION
May 1, 2015	<ol style="list-style-type: none"> 1) Advanced math, such as Advanced Algebra and Trigonometry, Math III, or an equivalent or higher course; 2) Advanced science, such as Chemistry, Physics, Biology II, or an equivalent or higher course; 3) Advanced placement courses in core subjects; 4) International baccalaureate courses in core subjects; 5) Courses taken at a unit of the University System of Georgia in core subjects where such courses are not remedial and developmental courses; or 6) Advanced foreign language courses. 	2
May 1, 2016	<ol style="list-style-type: none"> 1) Advanced math, such as Advanced Algebra and Trigonometry, Math III, or an equivalent or higher course; 2) Advanced science, such as Chemistry, Physics, Biology II, or an equivalent or higher course; 3) Advanced placement courses in core subjects; 4) International baccalaureate courses in core subjects; 5) Courses taken at a unit of the University System of Georgia in core subjects where such courses are not remedial and developmental courses; or 6) Advanced foreign language courses. 	3
May 1, 2017	<ol style="list-style-type: none"> 1) Advanced math, such as Advanced Algebra and Trigonometry, Math III, or an equivalent or higher course; 2) Advanced science, such as Chemistry, Physics, Biology II, or an equivalent or higher course; 3) Advanced placement courses in core subjects; 4) International baccalaureate courses in core subjects; 5) Courses taken at a unit of the University System of Georgia in core subjects where such courses are not remedial and developmental courses; or 6) Advanced foreign language courses. 	4

(03/11)

SUMMER READING PROGRAM

The YA Summer Reading Program is designed to offer students a way to establish a broad literary foundation and to develop cultural literacy. The English Department will begin the school year by discussing Summer Reading and by evaluating each student through various assignments. A brochure will be given to each student listing approved books and requirements. The list will also be available online.

TEXTBOOKS

1. Textbooks for general studies subjects can be purchased online or at the Annual PTSA Used Book Sale in July.
2. Judaic Studies books, Hebrew language textbooks, and English vocabulary workbooks will be included on an invoice from the Business Office.

HOMEWORK AND TESTING SCHEDULES

There is no specific procedure regarding the frequency or length of homework assignments. Homework for each class, when averaged over the week, should not exceed thirty minutes per day. Teachers are encouraged to give assignments well in advance, so students may have more leeway in completing their assignments. Arrangements will be made so that no student has more than two major tests on one day, though quizzes can be administered at any time. During extended religious holidays, such as Sukkot and Passover, teachers may give limited assignments with no writing involved. AP and Honors students should expect more homework than College Prep students.

No student should be scheduled to take more than two tests or major assessments in one school day. By limiting tests to two or less per day, YA students can best prepare for major assessments. All teachers are assigned one day of the week as a testing day, and teachers should schedule all major assessments on this day (for example, the English Department's testing day is Monday and Math's testing day is Wednesday). A teacher may give a test or major assessment on a different day of the week if circumstances warrant the change and if the new date is mutually agreed upon with class input. If any student is scheduled to take more than two tests in one day, he/she should contact faculty to work out an alternate testing schedule. Please note that this policy only applies to unit tests or major assessments—homework, quizzes, and other minor assessments may be due on any day of the week.

CONFERENCES

Families and teachers need to establish a cooperative relationship that is favorable to a student's progress. A formal parent/teacher conference is held twice a year. We encourage parents to bring their children to these conferences. At this conference, teachers and parents

may review the child's learning experiences and explore ways to improve them. Additional conferences are encouraged and may be initiated during the school year by appointment.

REPORT CARDS/GPA/GRADING SYSTEM

The “Average GPA” indicated on the report card is weighted for Honors and AP courses. It includes all Judaic and General Studies courses. Mid term grades are not calculated in the “Total GPA”; they are to be used only as a measure of progress for the term.

Marking Periods: The school year is now divided into four marking periods.

Following is the 2010-2011 schedule of Mid-term and End-of-term dates:

First Semester

Mid-term: October 28

End of term: January 13

Second Semester

Mid-term: March 16

End of term: June 1

Final Exams June 4-8

The grading scale for YA is as follows

Numerical Grades	Letter Grades	Standard Scale	Honors Scale	AP Scale
97-100	A+	4.3	4.8	5.3
94 – 96	A	4.0	4.5	5.0
90 – 93	A-	3.7	4.2	4.7
87 – 89	B+	3.3	3.8	4.3
84 – 86	B	3.0	3.5	4.0
80 – 83	B-	2.7	3.2	3.7
77 – 79	C+	2.3	2.8	3.3
74 – 76	C	2.0	2.5	3.0
70 – 73	C-	1.7	1.7	1.7
67 – 69	D+	1.3	1.3	1.3
65 – 66	D	1.0	1.0	1.0

<65	F	0	0	0

“I” (Incomplete) This grade indicates that a student was doing satisfactory work, but was unable to meet the full requirements of the course. If an "I" is not satisfactorily removed prior to an announced date, the grade “I” will automatically become a grade of “F.”

“WP” (Withdraw Passing) This grade indicates that a student was permitted to withdraw while doing satisfactory coursework.

“WF” (Withdraw Failing) This grade indicates that the student was permitted to withdraw from the course while doing unsatisfactory work.

“P” (Passing) This grade indicates satisfactory participation in certain courses.

Normally, "P" grades are given in a limited number of situations where there are circumstances that indicate that a "P" grade would be the only proper way of assessing the student. The “Final Grade” on the report card will be the only grade recorded on the computerized transcript.

“N” (Needs Improvement) This grade indicates the student’s participation is unsatisfactory, and improvement is required.

FAILURE NOTICE

It is the policy of YA that all parents whose child is in danger of failing will be contacted. Parents should then make tentative arrangements for summer school. Parents will be contacted when it is determined whether the student has passed the course(s).

HONOR ROLL

High Honor Roll includes students who earn letter grades of A- or above in General Studies and Judaic Studies courses. Honor Roll includes students who earn letter grades of B+ or above in General Studies and Judaic Studies courses. A student will be disqualified automatically from the Honor Roll if the student has significant disciplinary issues.

STUDY HALL

Study hall periods are assigned to students based on schedule availability for the sole purpose of providing time for students to do school work. Furthermore, in order to ensure the effective and productive use of this time, YA administratively treats Study Hall as an assigned class. Attendance is taken and students are required to stay in their assigned study hall.

ADDITIONAL HELP

Teachers are here to assist students as much as possible. When a student does not understand something in class, the student should ask for clarification. The student should not wait. If a student feels additional help is needed, the teacher should be approached after class to arrange for assistance. Remember that this is the student's responsibility. The student is the first to know when extra help is needed. Extra help does not mean a repeat of the classroom lesson, but additional aid in understanding the lesson. If a teacher asks a student to come for extra help, the student is required to meet that obligation.

PROCEDURES FOR CHANGING CLASSES

In order to request a change in a class or classes, the student must obtain a "Class Change Request Form" in the office. Please fill it out, explain the reason for the request, have a parent/guardian sign it, and return the completed form with both the teachers' signatures and the principal's signature.

Requests for class changes will only be accepted the first 2 weeks of each semester. Judaic levels are reassessed and changes are made at the end of the first quarter and at the end of the first semester. These changes are based on teacher recommendations and student's grades.

ACADEMIC PROBATION AND DISMISSAL

A student whose average falls below 1.75 for any marking period will be placed on academic probation. If the average below 1.75 is maintained for 2 consecutive semester grading periods, an academic committee composed of three faculty members, the Principal and the Guidance Counselor will meet for the purpose of reviewing the student's case. If dismissed from the school, the student may re-apply for admission after one full academic year has passed.

WITHDRAWAL FROM SCHOOL

To withdraw from YA, a student must follow the procedures listed below:

- A formal letter of withdrawal should be submitted to the Director of Student Services.
- Schedule a meeting with the Headmaster.
- Request for transcripts to the receiving school should be in writing.
- All academic requirements and financial obligations to the school must be met; all sports equipment, uniforms and borrowed materials must be returned to the school.

CLASS ATTENDANCE POLICY

Students are expected to attend school every day. Regular attendance is essential if students are to be successful in their courses. The school day begins promptly at 7:45am. Tefillah is mandatory and attendance will be taken.

- A student missing more than a total of 10 days of class per semester will receive no credit for that class.
- **Three tardies per class is equivalent to one absence.**
- Exceptions to this policy are absences for school-related functions, extended illness with a doctor's note, bereavement, or marriages of an immediate family member.
- Students are allowed a maximum of five days to visit colleges during the course of their career at YA. Any absences beyond five days will not be counted as excused absences. When a student goes to visit a college, s/he must fill out a college visit form (available online or in the front office) and have it signed by each teacher. In the circumstance of a required audition or an official NCAA college visit, the school will certainly accommodate these absences.
- When making medical appointments, please stagger the times and dates in order to avoid recurring absences in a single class.
- All students must report to class as assigned. Any student in the hall during class time must have permission from a teacher, counselor, or an administrator.
- Attendance will be taken every period. Any student who is not present at the time of the bell will be marked tardy for that class.
- Students returning from the doctor should bring a note from that doctor's office to the front office.

ABSENCES

In case of absence from school, parents must contact the school at 770-451-5299 or via email at office@yeshivaatlanta.org by 8:30 am.

YA strongly discourages unsupervised trips of any nature, particularly if they are co-ed.

MAKE-UP WORK FOR EXCUSED ABSENCES

All work missed due to an absence must be completed under the following guidelines upon return to school unless otherwise approved by the administration

1 day absent = 1 day to make up work

2 days absent = 2 days to make up work

3 or more days absent = 1 day per number of days absent to make up work

EXTRACURRICULAR PARTICIPATION

No student is to participate in any school-related extracurricular activity unless he/she is in school by noon the day of the activity. In addition, no student will be permitted to participate in any after-school activities should they leave school during morning or afternoon classes due to illness. **Any students who will be participating in any after-school activity will be expected to attend Mincha at 4:30.** Extracurricular activities include any sport or school-related event.

A student who has missed more than a total of 10 days of any class per semester will not be allowed to miss additional classes for extracurricular activities.

STUDENT UPDATE INFORMATION

It is imperative that families update their contact information including change of address, change of home or office telephone number, email, or emergency contact information if there are changes during the school year.

RESPECTFUL COMMUNICATION BETWEEN SCHOOL AND PARENTS

YA endeavors to communicate with students and families in a respectful way, always attempting to achieve the best interests of the students and Yeshiva Atlanta as a whole. When students and families reciprocate this goodwill, with positive attributions and discussions both in school and in the community, we maximize our potential for a successful working partnership and we help Yeshiva Atlanta continue to strive for excellence.

YA values feedback and input from all members of our community and strives to meet every stake holder's needs. If parents would like to discuss any aspect of our learning community, they should communicate directly with the school (see "Who Should I Contact" in the back of this handbook) so that issues can be dealt with in a timely and effective matter.

Student Conduct

CONDUCT AND DISCIPLINE

Students of YA represent our community 24 hours a day, 365 days a year.

The YA Student is expected to conduct himself/herself as a ben/bat Torah at all times both in school and out of school. Each student's behavior should reflect self-respect and consideration for the rights, feelings, and property of others. Behavior outside of school deemed inappropriate by the administration can affect a student's standing in the school.

The YA administration and staff request parental support in helping to maintain appropriate conduct in and outside of the school. Below is a list of academic and personal qualities that we value in our students.

The Elements of Character

- Honesty and academic integrity
- Concern and kindness
- Respectful in speech and action (includes obeying school policies such as dress code)
- Discipline and focus (includes punctuality and preparation)
- Willingness to accept constructive criticism
- Desire to grow morally, academically, and spiritually
- Self-motivation and ability to motivate others

As a modern Orthodox high school, Yeshiva Atlanta discourages any display of public affection.

DISCIPLINE

Discipline begins in the classroom. A teacher is responsible for the rules of his/her classroom. In the case of repeat minor offenses, the teacher will contact the parent to work out a solution. Should a solution not be achieved, the Dean of Students will be contacted for further

discussions with the student, parents, and teacher. In the case of a major or repeated offense, teachers will submit a disciplinary report. This will result in intervention by the administration, with parental involvement. Parents are expected to support the school discipline code and to maintain open communication with the teachers and the administration.

Any willful damage or destruction of school property renders the student liable to dismissal. Appropriate restitution must also be made.

9th-11th grade students are not permitted to leave the school grounds during the course of the school day. Seniors may earn this privilege. This privilege can be taken away at any time by Administration.

Students cutting classes, including davening, commit a serious violation of school policy that WILL result in disciplinary action, and they may be suspended.

DISCIPLINARY ACTION

1. INFORMAL HEARING

A student is informed verbally of charges and is given a chance to explain his/her action. Parent/guardian is usually not present for the informal hearing, but if disciplinary action is taken, the parent/guardian will be contacted. Informal hearings are used in suspensions (in-school or out of school) for one (1) to three (3) days.

2. FORMAL HEARING

Parent/guardian, students and any witness for the student and administration meet to hear the circumstances related to an alleged violation of school rules in order to determine guilt or innocence and to determine the consequences if the student is found guilty. Attorneys are not allowed to participate in the local formal hearing, but may observe. Friends or relatives of the student and other members of the public who are not witnesses may not attend the formal hearing.

3. DETENTION

Students may be assigned detention during lunch. Students are expected to report to detention with appropriate books and study materials, and to remain quiet and busy throughout the detention period.

Students who receive a detention from a teacher during morning classes must report to the Dean of Students immediately at the beginning of lunch. Should the student be given detention during afternoon classes, the student must report the Dean of Students immediately at the beginning of lunch the next school day. **Failure to report will result in detention being doubled.**

4. SUSPENSION

REPEATED VIOLATIONS OF ANY SCHOOL RULE MAY RESULT IN SUSPENSION. A student may not return to school following a suspension without a parent conference with the Dean of Students. Certain violations may be considered serious enough to result in expulsion from school.

All suspensions will be listed on high school transcripts.

5. EXPULSION

Expulsion from the school is reserved for disciplinary offenses of the most serious nature. If the school Administration feels it can no longer continue to teach a student, either because of repeated violations or grave infractions of the rules, a student may be expelled.

A student who has been suspended three times may face expulsion.

DISCIPLINARY INFRACTIONS:

1. CHEATING AND PLAGARISM

YA students are expected to live by the principles of honesty and mutual trust in the spirit of Torah Lishmah- i.e. learning not for the grades or advancement in the eyes of others, but learning for its own sake. This principle applies both to general studies and Judaic studies. It is important for students to understand that they are responsible for their own written work in every class, unless specifically permitted by the teacher to combine efforts on an assigned project.

Active cheating is considered geneivat daat or “stealing someone’s thoughts” and presenting them for one’s own benefit. Examples of active cheating include using unauthorized notes on

quizzes and tests, acquiring answers from other students, plagiarizing a paper, and copying homework or laboratory reports.

Parents will be notified if their child is found guilty of cheating, and the student will receive a zero for that assignment. This includes first offenders. In addition, that student cannot be named to the honor roll for the term in which cheating occurred, and he or she may be banned from athletic teams and expelled from the National Honor Society. Repeat offenders are subject to disciplinary consequences that may include expulsion and/or a notation on their transcripts.

2. ALCOHOL/DRUGS/ILLEGAL OR HARMFUL SUBSTANCES

ANY USE OR POSSESSION OF ALCOHOL OR OTHER DRUGS IS ILLEGAL AND HARMFUL. For the purpose of this handbook, the term “drugs” shall mean all substances including, but not limited to, alcohol, alcoholic beverages, marijuana, prescription drugs, over-the-counter drugs, look-alike drugs, inhalants, pills, tablets, capsules and all other harmful legal and/or illegal drugs or substances.

Students required to take medication while at school will inform the school administration prior to possessing and using medication on school property.

The school reserves the right to administer random substance testing.

Those students whose use of drugs or alcohol off-campus comes to the attention of YA will be required to have drug counseling, and YA will monitor compliance. A second incident of off-campus use may result in expulsion.

A student is in violation of this section if he/she uses, sells or attempts to sell and/or distribute drugs or substances represented to be drugs by the seller or distributor and/or thought to be drugs by the buyer or receiver on school property, or in any vehicle a student brought on school property, or on property being used by the school, at a school function, at any school event held away from school, or while the student is on his/her way to or from school. (The student parking lot is considered school property.)

YA has zero-tolerance of substance abuse. Any possession for the personal use or distribution of controlled substances or alcohol at YA or at a school-related event will result in immediate expulsion.

3. USE AND/OR POSSESSION OF TOBACCO

Possession or use of smoking tobacco, chewing tobacco, snuff, or any other tobacco-related product is prohibited. Offense of this prohibition will result in an automatic three-day suspension. A second incident could result in more serious consequences.

4. WEAPONS

Following the policy of DeKalb County, a student shall not supply, possess, handle, use, threaten to use, or transmit any weapon or any other tool or instrument capable of inflicting bodily injury as a weapon. The terms “weapons,” “tools,” or “instruments” shall include by way of illustration, but are not limited to, the following: any loaded or unloaded firearm, pellet or BB gun, any knife, any razor, any defensive device, and/or any tool or instrument which school staff could reasonably conclude as being a violation of the intent of this section.

A student shall not supply, possess, handle, use, threaten to use, or transmit any explosive device or item that ejects or releases a spray, foam, spark, fire, smoke, odor, etc. By way of illustration, such devices or items shall include, but are not limited to: bullets, ammunition of any type, fireworks of any type and size, smoke bombs, paint bombs, stink bombs, or items which by virtue of their shapes or sizes or designs give the appearance of any of these items.

Offense of these prohibitions will result in parental conference with possible suspension. Repeated offenses could result in permanent expulsion.

The school administration has full authority to use means, including drug testing and assistance from legal authorities to assure compliance. Students found guilty in a court of law could face expulsion. The Administration reserves the right to report to proper authorities any illegal behavior, including but not limited to possession of drugs and/or weapons, or vandalism.

COMPUTER POLICIES

Students using computers for academic purposes take priority over students using computers for personal use. Students are bound by the following computer rules. Students may not:

- Access any blocked or prohibited websites
- Download ANY file, whether to the local machine, the student’s home directory, or to any place onto the network, without a teacher’s or administrator’s permission
- Play any music file on any computer
- Use any live chat program such as AOL Instant Messenger, ICQ, Microsoft NetMeeting, etc. unless it is strictly supervised and part of a class curriculum
- Install any program onto any computer (any drive) unless the student has an administrator’s permission
- Modify the settings of any computer or program
- Attempt to grant themselves or another user rights to any part of the system or attempting to “hack” into the computer system

- Use the computer outside of Windows, unless the student has specific permission from an administrator
- Delete any file from the hard drive of any computer unless the student knows that the deletion of that file is absolutely necessary, and even then only after the student has asked permission from the administrator
- Run a program prohibited to the student by the administrator
- Attempt to access any file that the student should not or is not authorized to access
- Work unsupervised with computers before or after school or during lunch
- Illegally duplicate copyrighted software
- Use outside program disks unless explicit permission has been granted
- Disconnect any network or computer components
- Abuse any computer equipment

LAPTOP POLICIES:

- Students are not allowed to use laptops during classroom lessons unless students have a current psychological-educational evaluation indicating a genuine need to use a laptop.
- Students are allowed to bring their laptops to school but may use them only during non-class time.
- Any student using a laptop in an inappropriate manner or engaging in activities that violate the YA computer policy may lose their laptop privileges.

REGARDING IPODS, MP3 PLAYERS, AND HEADPHONES POLICY:

During Class:

- iPods, mp3 players, and headphones may not be used during class time without teacher permission.
- If students are working individually on a project, and they would like to listen to music while doing work, they may do so only if they receive permission from their teacher.
- Students may not listen to music during instructional time, group work, or lectures.

During Study Hall and Lunch:

- Students may listen to music on headphones during study hall (with teacher permission) and during lunch as long as they are not disturbing other students.
- Because of a concern about inappropriate lyrics, teachers reserve the right to listen to the headphones. If any inappropriate lyrics are heard at any time, the offending music and/or player may be confiscated for the day and given to the main office for parental pick-up.

COMPUTER DISCIPLINARY PROCEDURES

The following guidelines are in place for any violation of the acceptable use policy. NOTE: Some violations are considered more severe and the punishments may be more severe than those listed below.

First Offense: Student will be denied access immediately to computers with a warning.

Second Offense: Student will have access to computers denied for three (3) school days; parent conference required.

Third Offense: Student may be denied access for the rest of the semester; parent conference required.

Fourth Offense: Suspension and student may be denied access for the rest of the year.

Any student who causes expense to be incurred by the school will be required to make restitution.

Student computer usage that is deemed harmful to others is a violation of the school's computer use guidelines. This applies even when said usage takes place outside of school time. Consequences will depend on the circumstances; suspension is a possible outcome.

TELEPHONE AND CELL PHONE POLICY FOR STUDENTS

Cell phones may not be seen or used on the school campus during school hours except during lunch. Students must keep their cell phones in their lockers during the school day. If cell phones are seen or heard by teachers except during lunch, the phones will be confiscated. If a cell phone is seen in a student's hand during a quiz or test, the student will be charged with cheating.

Confiscated phones will be returned only to parents. Repeated violations will result in disciplinary action.

Students may only use the school phone located in the Front Office or the phone located in the Director of Student Services office to call a parent/guardian.

Student Life

CLUBS AND ACTIVITIES

YA offers a broad choice of co-curricular activities to meet the needs and interests of its students. Please see “Appendix 1” for a current list of coaches and sponsors for this year’s activities.

To run for office of any organization, a student must submit his/her name in writing to the main office for approval at least two weeks prior to elections. Student officers are expected to maintain an academic average of at least 3.0 and fully comply with behavior policies and dress code.

BOOSTER CLUB

Booster Club is an organization composed of students, parents, faculty, and alumni who support the school financially and volunteer to assist with athletic programs of YA. Membership is renewable yearly, and participation is optional. The school administration urges YA families to join and to be active participants in this program that benefits YA students.

GIRLS COMMITTEE

Every girl is encouraged to become a member of this organization, which gives the girls a unique opportunity to work together.

NATIONAL HONOR SOCIETY

Any student entering grades 10, 11, or 12 with a minimum grade point average of 3.75, with no grades below 80 as final grades, may be considered for induction into the National Honor Society. Membership is based on character, leadership, service, citizenship, and scholarship. Eligibility and membership in National Honor Society will be jeopardized for any student found in violation of the Yeshiva Atlanta Honor Code.

NEWSPAPER

The student newspaper offers those with photographic, literary, and editorial skills the opportunity to enhance their abilities. The Journalism course is offered as an elective to students in grades 10, 11, and 12.

STUDENT COUNCIL

Our Student Council is an elected, representative group whose purpose is to act as spokespersons for the entire student body. Student Council provides an excellent opportunity for understanding the organization and the workings of government. Student officers and the Student Council President are expected to maintain a minimum academic average of 3.0. Student council officers are ineligible to run for class office.

CLASS OFFICERS

Each grade level elects up to three class officers to serve as grade representatives. Class officers help present grade level issues to YA administration and coordinate grade level events such as fund-raisers and get-togethers.

YEARBOOK

The YA yearbook staff produces a quality annual publication that preserves the memories of each school year. Staff membership is open to interested students with a desire to work. Yearbook provides opportunities to pursue literary and artistic interests, as well as to learn organizational and management skills. The course is offered as an elective.

CHESED (KINDNESS) PROGRAM

The underlying theme behind this program is "service to others." Throughout the year, YA students will be asked to participate in programs designed to cultivate a sense of communal responsibility. During the year, students will participate in community service.

SPORTS ACTIVITIES

The YA sports program is designed to promote lifelong fitness while developing sportsmanship and athletic skills. Due to the time demands of interscholastic sports, student participation will require a serious commitment from the players, both athletically and academically. Furthermore, YA athletes are expected to maintain the highest standards of courtesy and discipline, as these students are the school's representatives both within and outside the community.

ACADEMIC REQUIREMENT FOR INTER-SCHOLASTIC SPORTS

The Georgia High School Association requires that a student pass five classes in the previous quarter and be on track to graduate in order to be eligible to play in an interscholastic sport. Furthermore, YA places a student on academic probation if his or her grade point average falls below 1.75 for any marking period. Either of these infractions may result in dismissal from a team, pending marked improvement.

Additionally, all teachers will be informed of students who are competing on sports teams. If a student is in academic danger in any class or has already missed a large number of classes for unexcused reasons, that student may not be allowed to attend games or out-of town tournaments that necessitate further absences. In this case, a meeting will be held with the student and his/her parents to discuss the severity of the situation. If a player is failing a class, the teacher may ask that the status of that player be reviewed by the teacher, coach, athletic director, and an administrator to determine whether involvement on the team is interfering with ability to perform in the classroom.

While players should realize that sports demand increased time management for academics, the school and team will support players who need help with subjects that are causing difficulty. We encourage parents to discuss potential problems with the athletic director and/or coach before removing their child from a sports team. Many times an alternative solution can be agreed upon which is more beneficial to the child, parents, and team.

DISCIPLINE AND SPORTS

Students on YA Lions' teams represent the school and are expected to be young men and women of good character. Representing YA by holding school office or participation in inter-school athletics is a privilege, not a right. Students involved in these programs should reflect the highest ideals of Torah, both in and out of school. Failure to do so especially when officially representing YA in a public forum, is a grave matter and may result in immediate removal from athletic teams and school office.

PHYSICAL EXAMINATIONS

Forms are available on RenWeb.

Physicals must be submitted before the first practice. Failure to do so will forfeit students' privileges to participate.

Should there be a problem with scheduling a doctor's appointment, YA will be offering an on-campus physical for \$20 immediately before the start of the sports season,

DRIVING ON SCHOOL BUSES

When a school bus is available, no student is allowed to drive his or her own car. Students are encouraged to pack an extra meal when participating in away games. Should stops be made for refueling, students may only purchase food or drink items that are kosher. Students should refrain from any acts that disturb the driver of the vehicle. Students are expected to refrain from any inappropriate talk or actions that are not in accordance with YA's mission statement.

TEAM SPORTS AND SPORTS CLUBS

Boys' Activities	Girls' Activities
Basketball Games take place in the Winter	Volleyball Matches take place in the Fall
Wrestling Matches take place in the Winter	Basketball Games take place in the Winter
Baseball Games take place in the Spring	Soccer Games take place in the Spring
Soccer Games take place in the Spring	

LUNCH PERIOD AND CAFETERIA

In the cafeteria, students generally choose the table at which they eat and may enjoy this privilege as long as they maintain good cafeteria conduct. All garbage is to be deposited in the proper containers. No throwing of food or waste will be tolerated. Students may leave the cafeteria only after they have removed their waste from their areas.

MEDICATION

All medication, including Acetaminophen and Ibuprofen, is to be administered to students by the main office personnel. Students who are required to take legally prescribed medications must report this to the main office personnel. A student must call and receive permission from a parent/guardian before requesting medication from the main office. The cost of 1 dose of either Tylenol or Advil is \$0.25.

LOCKERS

Lockers are provided to allow students to store school supplies, books, and gym clothes. Students are responsible for their personal belongings. If a student would like to have a lock on his or her locker, bring a combination lock and report to the Front Office to complete the green Combination Lock Form before use. The school reserves the right to access lockers at all times.

STUDENTS SERVICES AND RESOURCES

STRATEGIC LEARNING

This is a program for students diagnosed with learning differences. The Strategic Learning Department provides services for both General Studies and Judaic Studies. This is an inclusion and resource model in that support is given both in class and in the learning lab throughout the day.

To be eligible for Strategic Learning support, students must submit a current (within three years) psychological/educational evaluation. Enrollment in Strategic Learning entails an additional cost.

GUIDANCE

Our guidance counselor provides assistance to students with personal needs. Our college counselor provides education and career advising for students. Our Judaics staff counsels students on opportunities to study in yeshivot and seminaries.

MEDIA CENTER AND COMPUTER LAB

The Media Center and Computer Lab are essential to YA's Learning Community. The Media Center is committed to providing access to quality information, both Judaic and secular, to ensure that students and staff become effective users of ideas and information. Classes schedule visits for introduction to research skills and resources or for work periods.

VISITOR POLICY

Visitors are welcome at YA to discuss programs and activities of the school with the administration and faculty. Group or individual tours must be arranged in advance through the school office. Parents should make an appointment for their children to visit with the Director of Student Services or Office Manager by calling 770-451-5299 or emailing office@yeshivaatlanta.org. Please note: all student visitors require parental permission in order to visit. YA students are not to invite guests who are not considering future enrollment.

LUNCH

Students are to bring kosher lunches. We trust our families to realize that in order to maintain Kashrut standards in our school; we cannot permit students to bring any food for distribution or sale in school unless it is under AKC supervision. Standard Kashrut symbols to look for include OU and OK.

AFTER SCHOOL SUPERVISION

Parents or carpool drivers are expected to pick up students by 5:00 pm Monday-Thursday and by 3:00 pm on Fridays. Students remaining after 5:00 pm must be under the supervision of a YA Staff Member. Parents are to notify the Front Office in advance if they will not make it to school by 5:00 pm, or if their child will be staying after school for a non-sports or Chagiga activity (i.e. meeting with a teacher, etc). Please notify the school office via email at office@yeshivaatlanta.org

MORNING ARRIVAL TIME

The building will be unlocked at 7:15 a.m. daily. Students should not plan to arrive earlier than 7:15 am.

LOST AND FOUND

Any articles of clothing or books lost at school are taken to the Lost and Found closet until claimed. All unclaimed articles will be donated to a charitable organization at the end of the school year.

PARKING

All students who drive to school **MUST** register their cars with the office before the start of the school year. Students are required to pay \$150 per year to park their cars in the Northwoods United Methodist Church's parking lot, located at the corner of Raymond Drive and Fairlane Drive.

Students parking in this lot without permission will be fined. Any student car found inappropriately parked on the school's grounds will be asked to move it and receive a \$20 fine if not registered.

Students will be fined for all unauthorized parking. They will be charged \$5 for the first violation, \$10 for the second, and \$20 for the third and subsequent violations. All fines must be paid before grades, report cards and transcripts will be given out.

YESHIVA ATLANTA DRESS CODE

The school has three goals or objectives for the Yeshiva Atlanta dress code:

- Halacha/modesty
As a Modern Orthodox high school, Yeshiva supports the halachic standards for modest dress for both boys and girls. This outward manifestation of modesty is a reflection of the values and ideals of the school.
- Demonstrate respect for school, learning and self
We wish to create an environment in which the school, the learning process and each student is treated with respect and dignity.
- Represent the school in the secular and Jewish community in a positive manner
Schools and other organizations are judged by those who represent them. Our desire is a dress code that allows students to maintain their individuality while creating a generally cohesive and professional appearance.

The dress code outlined below is meant to provide general guidelines as to acceptable dress. It is not meant to address every situation. Items not specifically addressed should be considered in the spirit of the guidelines specified. Students will be held accountable for the spirit as well as the letter of the dress code.

General Guidelines

- Clothing must be clean and in good repair.
- No ostentatious clothing is allowed.

Boys Dress Code

- Boys must keep their heads covered at all times, both at school and at school events
 - During school hours boys must wear kippot
 - At after school events (i.e., school sports events), boys must wear baseball caps or kippot
 - At formal, school sponsored events (i.e. open houses), boys must wear kippot
- Boys may wear any solid color polo-style shirt with a collar. Seniors may also wear striped polo style shirts with a collar.
 - On Rosh Chodesh or days of other special events, boys may wear any solid color polo-style shirt with a collar or a tucked-in solid color button down shirt (collared). On Rosh Chodesh seniors may also wear striped polo style shirts with collars or tucked in striped button down shirts (collared).
 - Boys may wear turtle necks or crew neck shirts under their polos. The bottom of these “under” shirts must not extend beyond the bottom of the polo shirt
- Boys may wear any solid color, Docker-style pants. No jeans or cargo pants are allowed.

- Boys may not wear sandals, flip flops, bedroom slippers, barefoot performance footwear also known as “foot gloves,” or Croc-style shoes. Socks are required.
- Boys may not wear earrings or have other visible piercings.
- All hair and facial hair must be neatly groomed and should be one natural color.
- Because we are a Modern Orthodox high school, boys should wear tzitzit.
- Because we are a Modern Orthodox high school, boys’ sideburns should extend below the ear where it attaches to the head.

Girls Dress Code

- Girls may wear any solid color polo shirt with a collar (no V or scoop neck), unbuttoned only to the top of the sternum. Seniors may also wear striped polo style shirts with a collar.
 - On Rosh Chodesh girls may wear any solid color polo-style shirt with a collar (no V or scoop neck) or a tucked-in solid color button down shirt (collared). On Rosh Chodesh seniors may also wear striped polo style shirts with collars or tucked in striped button down shirts (collared).
 - Girls may wear turtle necks or crew neck shirts under their polos. The bottom of these “under” shirts must not extend beyond the bottom of the polo shirt.
- Girls’ sleeve length must extend mid-way down upper arm (closer to the elbow).
- Shirts may not be tight or sheer (not see through).
- Girls may wear any solid color skirt which falls below the knee when sitting.
 - Skirt slits may not extend higher than the bottom of the knee whether standing or sitting.
 - Pencil skirts, skirts made from spandex or lycra fabric, or jean skirts are not allowed.
 - Girls may not wear draping or uneven hemlines.
- Girls may wear any solid color tights or tight-like leggings under their skirt.
 - Sweat pants, pajamas or baggy leggings are not allowed.
- Girls may not wear sandals, flip flops, bedroom slippers or Croc-style shoes. Toes and heels must be covered.
- Girls may not have evident piercings beyond the ear. Any jewelry worn should not be ostentatious.
- All hair must be neatly groomed and should be one natural color.

Students who are not in dress code will be asked to remedy the situation before returning to class. Repeat offenders will face further consequences, as determined by a council of teachers.

Emergency Information

FIRE PROCEDURES

1. SIGNALS – Our fire alarm system will have a continuous ringing.

A. If the fire alarm does not work, we will use the P.A. system

B. If neither of the above is working, a continuous blast by a whistle will be used.

2. STUDENT EXIT PLAN

Each teacher will have a diagram showing the exit route for his or her students. This diagram will be posted in the classroom.

SEVERE WEATHER AND/OR NATURAL DISASTER

SIGNALS

- P.A. Announcement
- If P.A. is not working a messenger will be sent to each room.

TORNADO PROCEDURES

The Headmaster will follow this procedure during a tornado watch:

- Immediately verify that a tornado watch has been issued.
- Notify teachers:
 - Of the tornado watch and its expected duration
 - That tornadoes strike instantly, often without much warning, so that everyone needs to be on alert
 - That students should be moved or prepared to move from unsafe areas such as the cafeteria, gymnasium, and the ball field

The Headmaster will follow this procedure after a tornado has struck:

- Remain calm and remind others to remain calm.
- Assess the situation and contact the appropriate authorities.
- Direct first and rescue operations where appropriate.
- Account for all staff and students.
- Evacuate building where appropriate.
- Be careful and remind everyone to be aware of falling debris, which is one of the greatest dangers after tornadoes.
- Check for structural damage to the building. If walls or roofs are damaged, evacuate immediately.
- Check for damage to utilities. Utilities should remain off until it has been determined that they are safe.

- If gas is leaking, or a leak is suspected, open (or break) windows and doors. Evacuate building and contact Gas Company. Do not use a phone near a suspected leak.
- Keep your radio turned on to get the latest emergency bulletins. However, do not use a radio near a suspected gas leak.
- If we have evacuated our building, we will gather next door at the Church of the New Covenant, 3330 Chestnut Drive, 770-455-8117. This will be the pick-up point for students to meet their parents.

SEVERE WEATHER AND/OR NATURAL DISASTER

- Upon hearing the announcement, teachers will have students move to the nearest interior hallway
- Have students sit with their hands shielding their heads
- The teacher will see that there is no talking so that further instructions can be heard

TORNADOES

When DeKalb County is put under a tornado warning, the faculty, staff and students will assume the tornado position and remain in that position until the warning is lifted.

1. The tornado position is as follows:
 Heads down with hands folded over the back of their heads.
 When danger is not imminent, students may sit up but continue facing the walls.
 Keep outside doors closed
2. Teachers need to remain calm in order to keep the students calm
3. If there is not time to move the students or staff, have them “assume the protective position” under their desks or heavy furniture.
4. No one should leave the shelter area until the “all clear” signal is reported by a weather advisor. This is important because a storm may spawn more than one tornado funnel, and a single funnel may behave erratically.
5. The signal for the tornado drill will be short bursts of the regular bell.
6. The signal to return to the classroom will be the regular bell.

Who Should I Contact?

Start with the first person listed. If he or she cannot help you, refer to the next person listed. Faculty and staff contact information is listed in the Parent-Student Handbook and online.

FOR QUESTIONS ABOUT:

School Policy: Classroom teacher; Ariella Allen, Assistant Principal-Judaic Studies; Joel Rojek, Assistant Principal-General Studies; Dr. Paul Oberman, Head of School

Classroom Progress and Behavior: Classroom teacher; Ariella Allen (Judaics) or Joel Rojek (General Studies); Dr. Paul Oberman, Head of School

Family Emergency: Office Manager; Kim Urbach, Guidance Counselor; Dr. Paul Oberman, Head of School

Academic Curriculum-Judaic Studies: Ariella Allen, Assistant Principal-Judaic Studies; Dr. Paul Oberman, Head of School

Academic Curriculum -General Studies: Joel Rojek, Assistant Principal-General Studies; Dr. Paul Oberman, Head of School

Admissions, Recruitment, and Student Life: Dana Burchfield, Director of Student Services; Office Manager

On-Line Courses, Joint Enrollment: Dana Burchfield, Director of Student Services; Ariella Allen (Judaics) or Joel Rojek (General Studies)

Extra help: Classroom teacher; Carol Berger, Director of Strategic Learning (General Studies) or Lisa Belinky, Judaic Studies Strategic Learning Specialist; Dr. Paul Oberman, Head of School

Strategic Learning: Carol Berger, Director of Strategic Learning (General Studies) or Lisa Belinky, Judaic Studies Strategic Learning Specialist

Class Schedules and Report Cards: Dana Burchfield, Director of Student Services; Dr. Paul Oberman, Head of School

Transcripts and Records, HOPE scholarship: Dana Burchfield, Director of Student Services

Disciplinary Issues: Rick Marcellino, Dean of Students; Dr. Paul Oberman, Head of School

College Guidance: Dr. Mark Fisher, College Counselor

Israel Guidance: Rabbi Asher Yablok, Dean of Judaic Studies; Rabbi Daniel Estreicher

AP Exams: Classroom Teacher of AP course; Ariella Allen, AP Coordinator; Joel Rojek, Assistant Principal-General Studies

Technology and YA Website: Michael Davis, Technology Coordinator

School Calendar, General Communication: Office Manager

Attendance: Office Manager

Athletics: Coach of specific sport; Rick Marcellino, Athletic Director

Lunch: Laurie Johnson at Elegant Essen

Guidance Counseling: Kim Urbach, Guidance Counselor

Tuition, Financial Aid, and Alef Fund: Director of Finance and Facilities

Facilities, Grounds, and Security: Anthony Weems, Building Superintendent

Donations, Fundraising and Bookkeeping: Jill Ovadia, Director of Development

Parental Involvement: Sharon Fleitman, President-PTSA; Dana Burchfield, Director of Student Services

Unscheduled School Closings (Due to Inclement Weather):

Dekalb County Schools Website: <http://www.dekalb.k12.ga.us/newsroom/emergency/>